



## WELSH HEALTH CIRCULAR

**Status:** Compliance

**Category:** Governance

**Title:** Revisions to the Standing Orders for the NHS Wales Joint Commissioning Committee.

**Date of Expiry / Review:** Not applicable

**Action by:**

Chair & Committee Secretary and Deputy Director of Corporate Services of the NHS Wales Joint Commissioning Committee (JCC)

**For information to:**

Chairs & Chief Executives of Local Health Boards  
Directors of Corporate Governance/ Board Secretaries

**Required by:** In accordance with Committee timetable.

**Sender:**

Llinos Henry, NHS Governance, HSCEY

**Welsh Government Contacts:**

[llinos.henry001@gov.wales](mailto:llinos.henry001@gov.wales)

## **Introduction and Background:**

NHS bodies in Wales must agree Standing Orders (SOs). This, together with a set of Standing Financial Instructions (SFIs) and a scheme of decisions reserved to the Board; a scheme of delegations to officers and others; and a range of other framework documents set out the arrangements within which the Board, its Committees, Advisory Groups and NHS staff make decisions and carry out their activities. The Standing Orders should be based upon the model determined by the Welsh Government.

The NHS Wales Joint Commissioning Committee (JCC) is a joint committee of each Health Board in Wales, established under the NHS Wales Joint Commissioning Committee (Wales) Directions 2024.

The previous Cabinet Secretary agreed the new Model Standing Orders and Reservation and Delegation of Powers for the NHS Wales Joint Commissioning Committee prior to its establishment on 1 April 2024.

In January 2025, the Cabinet Secretary agreed to the amendments to the Model Standing Orders (SOs), Reservation and Delegation of Powers for Local Health Boards, NHS Trusts and Special Health Authorities following amendments to Regulations for NHS bodies. It is proposed that the JCC is to adopt same approach in committee proceedings to ensure consistency across NHS boards.

The JCC's Standing Orders are based upon the model determined by the Welsh Government.

The Welsh Government has made amendments to the following document:

- Standing Orders - NHS Wales Joint Commissioning Committee (JCC)

The latest version of the standing orders for the JCC have been published and can be accessed here:

[JCC Model SOs](#)

A summary of the amendments can be found in the enclosures.

### **Enclosures:**

Letter to Chairs of Local Health Boards and letter to Chair of the NHS Wales Joint Commissioning Committee.

**Jeremy Miles AS/MS**  
Ysgrifennydd y Cabinet dros Iechyd a Gofal Cymdeithasol  
Cabinet Secretary for Health and Social Care



Llywodraeth Cymru  
Welsh Government

Ein cyfl/Our ref: MA/JMHSC/2472/25

Chair of the NHS Wales Joint Commissioning Committee (JCC)

Copy:  
Chairs of Local Health Boards  
Chief Executives of Local Health Boards  
Committee Secretary and Deputy Director of Corporate Services of the JCC

14 October 2025

Dear Chair,

As you are aware, in January, the Local Health Boards, NHS Trusts and Special Health Authorities (Constitution, Membership and Procedures) (Miscellaneous Amendments) (Wales) Regulations 2024 came into force.

These regulations resulted in revisions to the Model Standing Orders and Reservation and Delegation of Powers for Local Health Boards, NHS Trusts and Special Health Authorities using the Welsh Ministers power of direction in accordance with Section 12(3), Section 19(1) and Section 23(1) of the National Health Service (Wales) Act 2006.

It has been agreed that the NHS Wales Joint Commissioning Committee (JCC) are to adopt same approach in committee proceedings (where appropriate) to ensure consistency across NHS boards.

The proposed amendment to the Standing Orders (SOs) of the JCC relate to the timing of publication of public papers for committee meetings (see Doc 1).

These amendments supersede those issued on 18 March 2024 and as confirmed in Welsh Health Circular WHC2024/019. A new WHC will be published to confirm this.

The JCC is required to incorporate and adopt this latest review into your committee's Standing Orders. The NHS Wales Joint Commissioning Standing Orders form part of Schedule 4 of the Local Health Board Model Standing Orders.

Yours sincerely,

**Jeremy Miles AS/MS**  
Ysgrifennydd y Cabinet dros Iechyd a Gofal Cymdeithasol  
Cabinet Secretary for Health and Social Care

Bae Caerdydd • Cardiff Bay  
Caerdydd • Cardiff  
CF99 1SN

Canolfan Cyswllt Cyntaf / First Point of Contact Centre:  
0300 0604400  
[Gohebiaeth.Jeremy.Miles@llyw.cymru](mailto:Gohebiaeth.Jeremy.Miles@llyw.cymru)  
[Correspondence.Jeremy.Miles@gov.wales](mailto:Correspondence.Jeremy.Miles@gov.wales)

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

**Amendments to the Standing Orders of the NHS Wales Joint Commissioning Committee****Section 7 – Committee Meetings: Notifying the public and others**

*Amend the highlighted text within the following paragraph, from:*

7.12 Except for meetings called in accordance with SOs, at least 10 calendar days before each meeting of the Joint Committee, a public notice of the time and place of the meeting, and the public part of the agenda, shall be displayed bilingually (in English and Welsh) as follows:

- Each LHBs website shall link to the JCC website, where the papers supporting the public part of the agenda will be available; as well as
- Through other methods of communication as set out in the Joint Committee's communication strategy.

When providing notification of the forthcoming meeting, each LHB shall set out when and how the agenda and the papers supporting the public part of the agenda may be accessed, in what language and in what format, e.g., as Braille, large print, etc.

To:

7.12 Except for meetings called in accordance with SOs, at least 10 calendar days before each meeting of the Joint Committee, a public notice of the time and place of the meeting shall be displayed bilingually (in English and Welsh):

- On the JCC's website;
- Each LHBs website shall link to the JCC website; as well as
- Through other methods of communication as set out in the JCC's communication strategy.

When providing notification of the forthcoming meeting, the committee shall set out when and how the agenda and the papers supporting the public part of the agenda may be accessed, in what language and in what format, e.g., as Braille, large print, etc. The agenda and papers will be made available to the public at least 5 clear days before each meeting of the Committee.

**END**