

Agenda Item

3.1

Planning, Performance and Finance Sub-Committee

Annual Review of Terms of Reference

Dyddiad y Cyfarfod / Date of Meeting	26/02/2026
Statws Cyhoeddi / Publication Status	Open/ Public
	Not Applicable
Awdur yr Adroddiad / Report Author	Helen Tyler, Head of Governance and Risk, NHS Wales Joint Commissioning Committee (NWJCC)
Cyflwynydd yr Adroddiad / Report Presenter	Aaron Fowler, Committee Secretary/Deputy Director of Corporate Governance, NWJCC
Noddwr yr Adroddiad / Report Sponsor	Georgina Galletly, Director of Corporate Planning & Strategy, NWJCC
Pwrpas yr Adroddiad / Report Purpose	Endorse for Joint Committee on 17 March 2026

Engagement (internal/external) undertaken to date (including receipt/consideration at Committee/Group)		
Committee / Group / Individuals	Date	Outcome
N/A	Click or tap to enter a date.	Choose an item.

1. SITUATION

The purpose of this report is to present members with the Terms of Reference (ToR) for the Planning, Performance and Finance (PPF) Sub-Committee for consideration. In accordance with paragraph 16.1, the ToR are subject to annual review. The updated ToR are shared at this February 2026 Sub-Committee meeting and recommended to the Joint Commissioning Committee (JC) for endorsement and subsequent approval by Health Boards.

2. BACKGROUND

Paragraph 5.5 of the Standing Orders (SOs) states that the JC shall determine, for agreement by Health Boards, a joint Sub-Committee structure that meets its own advisory and assurance needs and in doing so the needs of the constituent Health Boards.

Paragraph 5.8 states that “As a minimum, it shall ensure that there are joint sub-Committee arrangements which cover the following aspects of Joint Committee business:

- Audit and Risk.
- Quality, Safety and Outcomes.
- Planning and Performance”.

The Sub-Committee structure was established in January 2025 with the first PPF meeting taking place on 11 February 2025, at which time proposed ToR were recommended to the JC for endorsement.

Following a year of operation, consideration has been given to the content of the ToR, and how they align with the NWJCC’s governance framework and operational structure, acknowledging that the NWJCC is a maturing organisation, with a recruitment process underway to appoint a new Chief Commissioner, who may have their own view on the role and responsibilities of the Sub-Committee.

A copy of the draft, updated PPF ToR are presented at **Appendix 1** for review, with proposed changes highlighted as tracked changes.

Additionally, the updates to the ToR reflect the position that the NWJCC Joint Committee Assurance Framework (JAF) remains in development. A copy of the JAF will be shared with Members during Q1 of 2026-27 for comment and onward recommendation to the JC.

3. ASSESSMENT

Objectives / Strategy	
Dolen i Amcan (au) Strategol CBC / Link to JCC Strategic Objectives(s)	Ensure Quality
Dolen i Ddeddf Llesiant Cenedlaethau'r Dyfodol – Nodau Llesiant / Link to Wellbeing of Future Generations Act – Wellbeing Goals	A Resilient Wales
	If more than one applies please list below:
	A Healthier Wales A More Equal Wales

150623-guide-to-the-fg-act-en.pdf (futuregenerations.wales)	
Dolen i Hwyluswyr Ansawdd <i>(Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) /</i> Link to Enablers of Quality <i>(Duty of Quality Statutory Guidance (gov.wales))</i>	Whole-systems Perspective
	If more than one applies please list below:
Dolen i Feysydd Ansawdd <i>(Canllawiau Statudol Dyletswydd Ansawdd (llyw.cymru)) /</i> Link to Domains of Quality <i>(Duty of Quality Statutory Guidance (gov.wales))</i>	Effective
	If more than one applies please list below: Person Centred Timely Safe
Effaith Amgylcheddol/ Cynaliadwyedd (5R) / Environmental /Sustainability Impact (5Rs)	No - Not Applicable
	If more than one applies please list below:

Impact Assessment		
Ansawdd <i>Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Ansawdd? /</i> Quality <i>Have you undertaken a Quality Impact Assessment Screening?</i>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome:	If no, please include rationale below: N/A
Cydraddoldeb <i>Ydych chi wedi ymgymryd â Sgrinio Asesiad o'r Effaith ar Gydraddoldeb? /</i> Equality <i>Have you undertaken an Equality Impact Assessment Screening?</i>	Yes: <input type="checkbox"/>	No: <input checked="" type="checkbox"/>
	Outcome:	If no, please include rationale below: N/A

Cyfreithiol / Legal	There are no specific legal implications related to the activity outlined in this report.	
Enw da / Reputational	There is no direct impact on the reputation of the Joint Committee as a result of the activity outlined in this report.	
Effaith Adnoddau (Pobl /Ariannol) / Resource Impact (People / Financial)	There is no direct impact on resources as a result of the activity outlined in this report.	

4. RECOMMENDATIONS

Members of the Planning, Performance and Finance Sub-Committee are asked to:

- **Consider** the proposed changes to the existing ToR; and
- **Endorse** the proposed revised ToR for recommendation to the JC.