

QUALITY SAFETY & OUTCOMES SUB-COMMITTEE FORWARD PLAN OF BUSINESS 2025 - 2026

Currently, Quality Safety & Outcomes Committee (QSO) meets bi-monthly. Based on this, the following table represents a proposal to incorporate the duties as outlined in the Committee's Terms of Reference into a basic work programme.

AGENDA ITEM/ ISSUE	LEAD	RESPONSIBLE OFFICER	6 Oct 2025	1 Dec 2025	2 Feb 2026
Welcome and Apologies	Chair	All	✓	✓	✓
Declarations of Interests	Chair	CG	✓	✓	✓
Minutes from Previous Meeting and Matters Arising	Chair	CG	✓	✓	✓
Action Log	Chair	CG	✓	✓	✓
Listening and Learning – Patient Story	Chair	CB	✓	✓	✓
Incident and Concerns Report	Chair	CB	✓	✓	✓
IPFR Report	Chair	ID			
Policy Group Report	Chair	ID	✓		✓
Reports from the Joint Commissioning Directors <ul style="list-style-type: none"> - Director of Commissioning for Specialised Services - Director of Commissioning for Ambulance Services and 111 - Report from the Director of Commissioning for Mental Health, Learning Disabilities and Vulnerable Groups 	Lead Directors	MW RW AC	✓	✓	✓
NWJCC Risk Register – Risks assigned to the QSO Sub-Committee	Chair	CG	✓	✓	✓



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NWJCC Performance Framework	Chair	CB			
Handling Concerns Protocol NWJCC and HBs	Chair	CB	✓		
Annual Report on Duty of Quality	Chair	CB	✓		
Annual Report on Duty of Candour	Chair	CB/CG			
Annual Review of Terms of Reference (ToR)	Chair	CG			✓
Annual Review of Sub-Committee Effectiveness	Chair	CG			✓
Annual Report on Sub-Committee Activity	Chair	CG			✓
Key Issues for Health Board Quality and Safety Committees	Chair	All	✓	✓	✓

Key:

CG – Corporate Governance

ID – Iolo Doull

CB- Carole Bell

AC – Adrian Clarke

RW – Ross Whitehead

MW – Mel Wilkey

